

MDM Work Authorization

The Work Authorization (hereafter also referred to as "Subscription Change Transactions") will be the approved authorization process for the State and Contractor to execute all monthly service subscription Change Transactions which include; unit quantities (additions or deletions) and/or Monthly Subscription costs to this agreement.

Agency \ Department Name: _____

Agency \ Department Address:

Work Authorization Number: _____

Task Summary

(Description of tasks to be performed for this Work Authorization)

Task Start Date: _____

Task Completion Date: _____

11FOR MONTHLY RATE PURPOSE USE THIS TABLE (Mod/tv Rate Table for quantity as needed)

Addition of Services Subscriptions	Monthly Rate	Cost(\$)
Number/Units to be Utilized	\$5.25	
Activation of Services Subscriptions	One Time Fee	Cost(\$)
Number/Units to be Activated	\$1.05	

Technical Primary and Secondary Contact Information:

Name	Phone	Email

Management Contact Information:

Name	Phone	Email

DESIGNATED APPROVAL:

(Customer)

(Technology Agency Technical Contact)

Date: _____

Date: _____

Notice and Agreement to End Users

State will provide the following language to new End Users:

1. The State has contracted with Verizon to provide Managed Mobility service. Managed Mobility provides management capabilities for mobile devices used for State business, whether owned by you or the State. Managed Mobility is intended to be used in the course of legitimate State business. Unauthorized or improper use or removal is a violation of the State agreement with Verizon and may be a violation the State's security and information policies. You understand that Managed Mobility is subject to certain restrictions and requirements pursuant to the State's agreement with Verizon including, without limitation the following:
 - a. You will not remove or disable Managed Mobility from your mobile device except as allowed by the State Technical Administrator and understand that such removal may cause the data (including your personal data) on your mobile device to be corrupted, lost, or wiped from the mobile device;
 - b. The State Technical Administrator may remove Managed Mobility from the device at any time and/or wipe data from the device at any time. Data (including your personal data housed on the device) may be wiped from the mobile device if it is lost or stolen.
 - c. The State may utilize location based capabilities provided as part of Managed Mobility that will track the location of your device. You consent to this tracking by Verizon and the State.
 - d. State policies limit and or restrict access to certain websites and require certain features of the mobile device to be inoperable. These limitations may include limiting WiFi access, preventing the saving data to data cards with or without encryption, or disabling of camera functions. Managed Mobility will not back up your data (both State and personal) housed on your mobile device. You should consult your State Technical Administrator or help desk or training materials if you have any questions about these restrictions.
 - e. If you are on a personally liable data plan, you must enroll your device through an End User Self-Service Portal provided by Verizon ("EUSSP"). Your access to the EUSSP is governed by any applicable export, import and use controls under the laws and regulations of the United States, other foreign governments and international agreements. If you choose to access the EUSSP from a location outside the United States, you do so at your own risk of not being in compliance with any applicable law and/or regulation. All trademarks, logos and service marks displayed on the EUSSP are the property of Verizon and may not be copied, stored, publicly displayed, or modified. The EUSSP is provided "As Is" without warranty of any kind, whether implied or express. In no event shall Verizon, its affiliates or suppliers have any liability to you.

Instructions for Completing the Work Authorization Form

1. Agency\Department Name – Enter the Agency or Department name.
2. Agency\Department Address – Enter the business address.
3. Work Authorization Number – OTech Use only.
4. Task Summary – Enter the summary of the work to be performed. Example:
“Create an MDM portal and configure technical accounts for “DEPT\Agency Name”
5. Task Start Date: OTech Use only.
6. Task End Date – OTech Use only
7. Number\Units to be utilized – Enter the total number of devices you intend to provision on the system.
 - a. To calculate the total on the “Number\Units to be utilized” line, use the following formula: Total number of devices multiplied by \$5.25. This is the projected monthly cost at the end of implementation.
8. Number\Units to be activated – Enter the total number of devices intended to be activated on the system.
 - a. To calculate the total on the “Number\Units to be activated, use the following formula: Total number of devices multiplied by \$1.05. This will be the projected activation costs for your implementation.
9. Total Cost – OTech use only.
10. Primary and Secondary Technical Contact Information – Enter the technical administration staff in these two fields. These are the staff that will receive the portal login information from Verizon. Additional support staff access will be established during the implementation process.
11. Management Contact Information – Enter the person who would be the management representative for the Department\Agency.